

House Rules of Kodokan Hostel

Kodokan hostel is to offer accommodations for those who have Judo training at Kodokan. All guests must adhere to these rules, respect the spirit of Kodokan Judo, observe good manners, and not make a nuisance to other guests.

Qualifications / requirements for hostel use:

1. Kodokan membership holders
2. For Judo training purposes such as attending regular training sessions, winter or summer courses, seminars, tournaments, meetings and the like at Kodokan
3. Judo trainees for purposes other than the above

Room rates:

Single room (without bath)	¥3,780/night/person
Special single room (with bath)	¥5,400/night/person
Special twin room (with bath)	¥9,720/night/room
Dormitory room (without bath)	¥1,944/night/person
Extra bed	¥1,944/night

Reservations:

We start accepting your reservations 3 months ahead of your desired dates of stay. We may ask you to follow our instructions about room allotments if it is necessary after your reservation has been made.

For reservations please, contact us at:

International Department

Post address: 1-16-30 Kasuga, Bunkyo-ku, Tokyo 120-0003, Japan

Phone: +81-3-3818-4172

Fax: +81-3-3814-2918

E-mail: intl@kodokan.org

Hostel rules:

You are requested to read through and abide by the following.

- Persons under 18 years of age may stay at the hostel only when they are accompanied by a parent or an adult leader.

- The maximum period of stay is 3 months: special permission is necessary for a further extension.
- Please advise the International Department beforehand of your estimated check-in time. Our official check-in and check-out times are as follows:
 - Check-in: between 3 p.m. and 10 p.m.
(If necessary, guests can check in until 0 a.m.)
 - Check-out: between 6 a.m. and 10 a.m.
- Please return your room keys to the security office on the basement upon check-out. You are to be charged with ¥5,000 for compensation in case of a lost key.
- Please pay your room charges by credit card through Internet in advance. If you cannot pay in that way, please pay the charges upon your arrival by cash in Japanese yen.

The hostel will charge the following cancellation fee as a general rule if you cancel your reservation.

-Same-day cancellation and no-show: 100 % of total accommodation fee

-Cancellation on the previous day or two days before: 50 % of total accommodation fee

-Cancellation three days before or earlier: 0 % of total accommodation fee

Nevertheless, the prescribed fee shall be deducted from the refund.

- Curfew: midnight
(Please use the basement entrance of the office building between 10 p.m. and midnight.)
- Visitors are only allowed in the 3rd floor lounge space before 10 p.m.
- Please handle furniture and fixtures of the hostel room with care. The guest who causes damage to them on purpose or by accident will have to make full restitution for the damage.
- Please do not cause any nuisance to other fellow guests.
- Indoor smoking is strictly prohibited.
- Carrying easily inflammable and explosive objects into the room are prohibited.

- In case of fire, please report to the security office on the basement (ext. # 982). Evacuation route from your room is shown on the back of your door. Please make sure of the route upon check-in.
- Evacuation area in an emergency is in front of the police box at Kasuga-cho intersection.

Tips for your stay:

- Available time of public baths and showers of 3rd floor are as follows:
 - 6 p.m. – 11:45 p.m.
 - 8 a.m. - 12 a.m. (The temperature of water may decrease)
- There is no meal provided at the hostel. You can eat out or at a restaurant on the basement. Cooking is prohibited except in the common kitchen of the basement floor. The kitchen is available from 6 a.m. to 2 p.m. and from 4 p.m. to 10 p.m. Please pick up a kitchen key at the security office on the basement. When you use fire in the kitchen, please handle it with care.
- Coin-operated washing machines are available on the 3rd and 4th floors. You may hang out to dry your laundries on the rooftop or use coin-operated drying tumblers nearby the hostel.
- We do not have around-the-clock switchboard operators. The guests staying in special single or twin rooms may be able to receive phone calls through the International Department only during the office hours (9:30 a.m. – 5:30 p.m. on weekdays); for the guests staying in dormitory and single rooms, the International Department may only be able to pass messages.
- Please use public phones for making phone calls. There is a phone box in front of the hostel.
- Foreign exchange is available at Mitsubishi UFJ Bank located on the corner of Kasuga-cho crossing between 9 a.m. and 3 p.m. on weekdays.
- Cash advance services of major international credit cards are available at ATMs of the post office in Bunkyo Civic Center Building (8 a.m. - 9 p.m. on weekdays/ 9 a.m.

– 6 p.m. on Saturdays and Sundays) and at ATM of Seven Eleven nearby.

- Kodokan Shop is open from 10 a.m. to 1 p.m. and from 2 p.m. to 6 p.m. (Monday through Friday. Concerning weekend and national holidays, please ask staffs)
- Free WiFi (wireless LAN) is available under the conditions shown below:

Guests can access the Internet through the WiFi. Please write your name on a sheet at the International Department and receive an ID code and a password.

The WiFi is available only at the lobby of hostel on the 3rd floor. No other floor's service is available.

Users themselves should prepare the power sources of their PC, such as batteries.

Do not change the wiring or setting of the wireless LAN device.

Do not have other people use the ID or the password. Do not lend or give them to anyone.

Do not use or provide any harmful program through the Wifi.

Kodokan is able to revoke the permission for the use immediately without prior notice if the user is considered as inappropriate.

Kodokan will not accept any liability for any loss resulting from the following:

- Providing, delaying, changing, discontinuation or abolishment of the Wifi
- Any loss of user data that is registered, provided or collected through the Wifi
- Any damage of user's PC caused by computer viruses
- Data corruption or leakage
- Or any other damages that are related to the use of the Wifi